



**AMTRAK® HIAWATHA® SCHOOLS ON TRAINS**  
**Reservation Request Form** - Please fill out entire form

1. School or Group Name: \_\_\_\_\_

2. School or Group Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

(Please specify if address is:  School  Business name: \_\_\_\_\_  Residence)

3. School or Group Phone Number: (\_\_\_\_\_) \_\_\_\_\_

4. School or Group Contact (person who is planning trip): \_\_\_\_\_

5. School Contact:  \*Phone: \_\_\_\_\_ Best time to call: \_\_\_\_\_

\*Fax: \_\_\_\_\_

\*e-mail: \_\_\_\_\_

6. Trip Leader's Name (First & Last): \_\_\_\_\_

7. Trip Leader Contact:  \*Phone: \_\_\_\_\_ Best time to call: \_\_\_\_\_

\*Cell Phone: \_\_\_\_\_

\*Fax: \_\_\_\_\_

\*e-mail: \_\_\_\_\_

How many people are traveling in your group? (Please note: for safety reasons we ask that you have an appropriate number of adults per child but no less than 1 adult for every six children.

Adults: \_\_\_\_\_ Students: \_\_\_\_\_

8. Total number of Persons in your Group: \_\_\_\_\_

9. Grade or Age Group: \_\_\_\_\_

**Please note:**

- A list of all people (students, teachers, parents) traveling on your trip will need to be faxed or e-mailed to the Amtrak Group Reservation Desk prior to making final payment. Seating is limited. Minimum group size is 20 people. Every request is reviewed and some may not be approved if space is not available.
- The chaperone policy requires a 6 to 1 ratio, a minimum of one designated chaperone for every 6 minors under the age of 18 aboard the train.)
- Amtrak Hiawatha Service welcomes and can accommodate customers with disabilities at most locations. Please check with the Amtrak Group Desk 1-877-872-2321, to ensure that Amtrak can accommodate every member of your group at the stations you wish to use.

Check here if anyone in your group has a disability and needs assistance. What assistance is needed? \_\_\_\_\_

**Requested Date of Travel:** \_\_\_\_\_ **Alternate Date of Travel:** \_\_\_\_\_



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**1. At which station will you board?**  
Please check one station/stop.

- Milwaukee Airport (MKA)
- Sturtevant, WI (SVT)

**2. Which train will take you to your destination?**  
Please check preferred train number

<u>1<sup>st</sup> choice</u>	<u>2<sup>nd</sup> choice</u>	<u>MKE</u>	<u>MKA</u>	<u>SVT</u>
<input type="checkbox"/> 334	<input type="checkbox"/> 334	11:00A	11:10A	11:23A
<input type="checkbox"/> 336	<input type="checkbox"/> 336	1:00P	1:10P	1:23P
<input type="checkbox"/> 338	<input type="checkbox"/> 338	3:00P	3:10P	3:23P
<input type="checkbox"/> 340	<input type="checkbox"/> 340	5:45P	5:55P	6:08P
<input type="checkbox"/> 342	<input type="checkbox"/> 342	7:30P	7:40P	7:53P

**3. At which station will you depart?**  
Please check one station/stop.

- Chicago Union Station (CHI)
- Glenview, IL (GLN)
- Sturtevant, WI (SVT)

**4. Which train will take you back?**  
Please check preferred train number

<u>1<sup>st</sup> choice</u>	<u>2<sup>nd</sup> choice</u>	<u>CHI</u>	<u>GLN</u>	<u>SVT</u>
<input type="checkbox"/> 329	<input type="checkbox"/> 329	6:00A	6:22A	7:00A
<input type="checkbox"/> 331	<input type="checkbox"/> 331	8:25A	8:47A	9:25A
<input type="checkbox"/> 333	<input type="checkbox"/> 333	10:20A	10:42A	11:20A
<input type="checkbox"/> 335	<input type="checkbox"/> 335	1:05P	1:27P	2:05P
<input type="checkbox"/> 341	<input type="checkbox"/> 341	8:05P	8:27P	9:05P

Trains 330, 337, 339, and 655 are not valid for this program.

**Please note:**

- Groups can be as large as 136 (2 cars).
- Times are subject to change. Please go to [WWW.AMTRAKHIAWATHA.COM](http://WWW.AMTRAKHIAWATHA.COM) for details.
- Mailed tickets will be sent via Fed Ex with a separate fee of \$15.00 to the address listed on Page 1. Tickets may also be picked-up at least 7 days prior to your trip date at the Amtrak Station in Downtown Milwaukee at: 433 West St. Paul Avenue.
- Amtrak Hiawatha Service does not share or sell any personal contact information with any parties. We keep our passengers information in strict confidence.

When form is completely filled out, fax or e-mail to the Amtrak Group Reservation Desk.  
**FAX: 800.872.3298 PHONE: 877.872.2321 E-MAIL: [amtrak-schoolsontrains@amtrak.com](mailto:amtrak-schoolsontrains@amtrak.com)**